



Animal Behavior Society
 APPLICATION FOR RECERTIFICATION
 OF APPLIED ANIMAL BEHAVIORISTS

Mailing Address: ABS CAAB
 402 N Park Ave
 Bloomington IN 47408

Email: aboffice@indiana.edu

INSTRUCTIONS:

Please type or print. Submit materials online to aboffice@indiana.edu with “recertification application” in the subject line. If you choose to pay by credit card, please do not send your form electronically. For check payments, please pay in US Dollars to the order of Animal Behavior Society. Mail to: Dr. Crista Coppola, Animal Behavior Society, 402 N. Park Ave, Bloomington, IN 47408.

RECERTIFICATION APPLICATION (Check Applicable)		
<input type="checkbox"/> Certified Applied Animal Behaviorist <input type="checkbox"/> Associate Applied Animal Behaviorist		
I APPLICANT INFORMATION		
Last Name	First Name	Middle Name
Titles		
Street Address (Home)		City
State/Province	Postal Code	Country
Street Address (Business)		City
State/Province	Postal Code	Country
Home Telephone	Business Telephone	Fax
Date of Birth (dd/mm/yy)	Email address	

II PROFESSIONAL EXPERIENCE

A:

Type of Experience (private practice, academic, in association with a veterinarian, animal shelter, zoo):

B:

If you are working in a clinical animal behavior setting, indicate the distribution of Cases. Give number and percent for last year

		Number	Percent
Setting	Office		
	House call		
	Telephone consultation		
Species	Dog		
	Cat		
	Bird		
	Horse		
	Other pets		
	Other domestic animals		

C:

If you have worked/are working in a non-clinical applied animal behavior setting, describe your experience. Describe the species worked with, amount of time devoted to working with each and the kind of work experience (i.e., researcher, research assistant or consultant to zoos or agricultural interests).

D:

ATTACH LIST OF PUBLICATIONS SINCE ORIGINAL CERTIFICATION OR MOST RECENT RECERTIFICATION (Use complete citation)

1. Refereed publications (limit to two pages)
2. Non-refereed publications (limit to two pages)
3. Papers/posters presented at academic conferences

E: PROVIDE TWO EXAMPLES OF YOUR WORK IN APPLIED ANIMAL BEHAVIOR that demonstrate the breadth and depth of your knowledge and expertise. These examples can be clinical case studies that include a description of relevant behaviors, identification of important variables, description of interventions and an evaluation of results. The cases should be written up so that the committee members can assess your competence. Please **DO NOT** submit treatment reports that are prepared for the client and **DO NOT** include personal data on the client, such as name, address, telephone number or email address. Each case study is limited to four pages; see attached recommended format. Alternatively, you may attach electronic reprints of publications in applied animal behavior. Such work can be a summary of case studies, original research or literature review, provided that the piece illustrates your expertise and innovative thought in a given area of applied animal behavior. If you are not the first author on the paper, please identify for the committee the extent of your intellectual contribution to the work.

We encourage ACAAB applicants who may not have much experience writing for scientific publications to have case reports reviewed by one or more senior CAABs before submission. ACAAB applications are expected to demonstrate a level of knowledge and communication skills consistent with a Master's degree level of education.

F: Describe any other original contributions or original interpretations of applied animal behavior information or demonstrations of your knowledge of animal behavior. Attach written reports or papers where appropriate.

III PROFESSIONAL REFERENCES

Please list names and email addresses of three (3) members of the Animal Behavior Society (or other animal behavior professionals) who have agreed to provide references on your behalf if requested by the Board of Professional Certification. They should be knowledgeable about your academic background and/or your present and past experiences as a practicing applied animal behaviorist. Include current position titles, complete addresses and telephone numbers.
You do not need to have letters of reference sent.

1)

2)

3)

IV. FEES AND ELIGIBILITY

- 1) *Please check and complete the information required for **Re-Certification Application Fee** payment for your requested category under Part (a).*

***Note:** Certification is valid for five years. Application fees are nonrefundable. Send this amount with your application. If you wish to join the society, you may include a membership application with this form, along with dues.*

If you have already paid ABS member dues for a period that overlaps with your certification, you can claim credit for that on the dues request for, which is sent upon successful application or renewal of certification.

- 2) *You will also be required to pay a certification dues fee, listed under Part (b), upon notification of successful application/recertification and prior to delivery of your certificate.*

Part (a): Re-Certification Application Fee
(Check Requested Category):

- \$100 Animal Behavior Society Members
 \$200 Non-members

Part (b): Certification Dues Fee (Due upon notification of successful application):

- 1) \$350 (Includes 5 yrs membership and online access to *Animal Behaviour*)
2) \$500 (Includes 5 yrs membership, online access and paper copy of *Animal Behaviour*)
3) \$250 (For non-members, payable upon notification of a successful application)

PAYMENT DETAILS						
PAYMENT METHOD	Check	MasterCard	Visa	Discover	AMEX	Money Order
Card Number				Expiration Date		
Name as it appears on the card				Signature of Card Holder		
Credit Card Billing Address				TOTAL PAID (US DOLLARS)		
<p><i>Please Note:</i></p> <p><i>If you choose to pay by credit card, please do not send your form electronically.</i></p> <p><i>For check payments, please pay in US Dollars to the order of Animal Behavior Society.</i></p> <p><i>Mail to: Dr. Crista Coppola, Animal Behavior Society, 402 N. Park Ave, Bloomington, IN 47408.</i></p>						
<p>In applying for recertification as an Associate or Certified Applied Animal Behaviorist, I have reviewed and pledge to adhere to the Code of Ethics and the Standards for Professional Conduct as described in the certification program booklet.</p> <p>I further attest the information provided in this application form, together with all attached documents, is complete and true to the best of my knowledge.</p>						
Date Submitted:				Applicant's Signature:		
<p><i>The Animal Behavior Society requires that all Certified Applied Animal Behaviorists maintain up to date liability insurance. Please provide the name of your carrier and the policy number.</i></p>						
Carrier:				Policy Number:		

CASE REPORT GUIDELINES

Use the following guidelines if you use case reports to describe your recent work as an applied animal behaviorist. The reports should be typed, grammatically correct, and presented in a logical format. The reports should consist of cases for which you have adequate 4 month follow up, at a minimum.

Each report should consist of a statement of the problem or the owner's presenting complaint and the following:

- a. A description of the animal[s] (species, sex, breed, age, size, medical conditions), household composition (people and other animals), and environment (farm, house, apartment, stable, corral, size of cage at zoo, etc.).
- b. An objective description of the behaviors and base-line frequency of problem behaviors at time of presentation.
- c. A rationale for diagnosis and treatment plans.
- d. An adequate description of treatment plan and/or reference to the specific technique used.
- e. Periodic progress reports out to at least 4 months.
- f. A description of owner compliance; present frequency of problem behaviors at time of follow-ups; explain unsuccessful resolutions.
- g. Conclude with a paragraph or more of discussion.

The reviewers recommend submitting cases that were successfully treated or managed and that allow the applicant to demonstrate comprehensive understanding of the behavior of the focal animal and behavioral principles.



Animal Behavior Society

Ethical Guidelines For

Certified Applied Animal Behaviorists

Associate Certified Applied Animal Behaviorists

Professionally certified applied animal behaviorists shall:

1. Conduct their activities in accordance with the Code of Ethics of the Animal Behavior Society, with the highest standards of professional conduct and personal honor, and in accordance with the laws of applicable jurisdictions.
2. Accept employment to perform professional services only in the areas of their own competence and consistent with the Code of Ethics of the Animal Behavior Society. They shall seek to refer clients or employers to other applied animal behaviorists when expertise of such professionals shall best serve the interest of the public and the client/employer. They shall cooperate fully with other professionals in the best interests of the animals, the public and the client/employer. They shall act in accordance with ABS/ASAB guidelines for the use of animals in research.
3. Refrain from advertising in a self-laudatory manner, beyond statements intended to inform prospective clients/employers of qualifications, or in a manner detrimental to fellow professionals. They shall follow the ABS Policy for the use of the Society's name.